

**Community Development Society (CDS)
Annual Business Meeting of the General Membership
July 9, 2025
Hobart and William Smith Colleges, Geneva, NY (and Zoom)
Minutes**

Recorded by Secretary Wilson Majee and Executive Director Tammy Baxter

Stephen "Steve" Jeanetta, Chair of the 2024-2025 CDS Board of Directors called the meeting to order at 8:00 am EDT. Members and Guests were in attendance in person and via Zoom

Welcome

1. Chair Steve Jeanetta welcomed Members
2. Chair Jeanetta gave the land acknowledgement.
3. Chair Jeanetta outlined the agenda for the meeting.
4. Chair Jeanetta invited those interested in joining committees to do so

Approval of the Minutes from the 2024 Annual Meeting

1. Chair Steve Jeanetta displayed minutes for review
2. Motion to accept and approve the minutes by Treasurer Lionel "Bo" Beaulieu, Second by Board Director Neil Linscheid
3. CARRIED

Program Committee Report – Co-Chairs Neil Linscheid and Sarah Hultine Massengale

1. Co-Chair Neil Linscheid advised that the Program Committee is a new committee. This year we spent time organizing that committee, getting the operational guidelines in place and then recruiting and enabling people to participate in that committee.
2. There are four subcommittees within the Program Committee. The first subcommittee is the Conference Planning Subcommittee which hosts the event and helps to plan what we did the past few days; We're really thankful that we had Craig Talmage as our local host supporting the work here and for Tammy Baxter's work. They made a really great team, and we are absolutely thankful for that. We also had folks involved in reviewing proposals, in reviewing scholarship applications, in making sure that this, the program and the educational content was a fit with the theme and with what you expect as members. The members of this committee are Kathy López, Craig Talmage, Tammy Baxter, Steve Jeanetta, Neil Linscheid, Dan Kahl, Cornel Hart, Daniela Mattos, and Kristina Patterson
3. Co-Chair Sarah Hultine Massengale advised that the goal with the Site Selection Committee is to have conference sites planned about three to five years in advance. This committee is working on achieving this goal; announced that the 2026 Conference will be held at Georgia Southern University in Savannah, with additional conference events at their main campus in Statesboro, Georgia. The conference will be held next year from July 19 to 22, 2026. Members of the Site Selection Committee are Sarah Massengale, Tammy Baxter, Mary Leuci, Steve Henness, and Fernando Quijano
4. The subcommittee for awards and recognition is chaired by Ian Moran. The Members of the Awards and Recognition Subcommittee are Todd Johnson, Ian Moran, Tammy Baxter, and Jane Leonard
5. The Members of the Webinars and Educational Training Subcommittee are Tanner C. Knorr, Tammy Baxter, Steve Jeanetta, Rick Orton, Norm Walzer, Craig Talmage. This year they did one webinar on community well-being and quality of life with a focus on Indiana. They also did

another one in April, on home ownership and community development for the black community. Please pay attention to the Vanguard for the ones that are coming up, and we're excited about the education and training opportunities that the next year holds for us.

CDS Journals – Craig Talmage

1. CD Journal moved from four issues in 2024 to six issues in 2025; issues are caught up after a slight backlog from special issue call on community-based tourism which has a large response
2. Will be publishing a thematic issue with the tribute to Cornelia Flora and will have two to three total thematic issues; this expands the international reach, which is beneficial to showcase CDS.
3. Identified that there are ways that the membership committee can partner with the Journal. CDS has the Vanguard email list, but the CD Journal has a more expansive list; can help to promote the 2026 Conference
4. Receive about 300 submissions with a 18% acceptance rate; advised that CDS Members can help increase impact factor by citing the CDS' CD Journal when CDS Members publish in other journals that are not CDS journals, because every time they cite the CD journal in a different journal, CDS' impact factor goes up which means people are going to be drawn to our journals, read our journals, and the things are going to pop up faster.
5. Another way to promote CDS Journals is to encourage your young scholars or seasoned scholars at your institutions, when an article gets published in our journal, to have your university do a press release about it.
6. Authors have to disclose if they use AI in their articles
7. CDS Members should subscribe to the RSS feed to receive notifications when new articles are published
8. Provided special thanks to Anne Silvis for leading the book reviews
9. Presented a session for authors at the conference

Executive Director (Administration) Report – Tammy Baxter

1. Thanked everyone for coming to New York and attending the conference
2. Worked to fix several items within the CDS website
3. Created and launched Community Development Job Board, cdjobboard.com
4. Managed the conference planning and operations
5. Hosted CDS sponsored webinars in collaboration with the Webinar and Educational Training Subcommittee
6. Prepared the 2024 Annual 990 Tax Return in collaboration with CDS' accountant and Treasurer
7. Assisted in organization and communications with CDS Governance Committee, Officers, Board Committees, and Journal Editors to complete revising and amending the CDS Policies and Operational Guidelines (POG)

Chair of CDS Membership Committee (MC) – Kathy López

1. Thanked MC Members Kathy López, Rick Orton, Dan Kahl, Tanner C. Knorr, Wisconsin, Kevin James, Anne Heinze Silvis, Shequite Johnson, Lara Gale, Daniel Adamah, Ron Hustedde, and Letitia (Tish) Johnson
2. MC has three working groups – International Student Chapter Collective (ISCC), Website, and International Connections Committee (ICC)
3. Since last year's conference, MC completed the member survey
4. Created efforts to increase networking opportunities and connections with international members
5. Continue to strategize website improvements

6. Created *Membership Spotlight* for Vanguard newsletter
7. Seeking members for ICC and support of efforts for ISCC

Treasurer's Report – Bo Beaulieu

1. Thanked Norm Walzer, Craig Talmage, and Rhonda Phillips for their role as editors of the journals; thanked Tammy Baxter for her work on the collaboration for helping with the organization's finances
2. Advised that last year's CDS Conference (2024) did not make much revenue, around \$2,500; CDS currently has operational, journal/publications, and conference gains
3. Account balance before major conference expenses is \$108,873.50; Linda Sunde Endowment as of June 30, 2025 is \$273,309.84 and Strategic Initiatives Fund is \$41,042.14.
4. Key activities of the Stewardship Committee: worked with the ED & Treasurer on the "Day of Giving" campaign, developed the language for the awarding of a Diversity Award from the Endowment's diversity fund, discussed and recommended to the Board the amount to be awarded for each of our scholarship funds. (Totalled \$5,750), reviewed and selected applicants for all CDS scholarship awards (donor-named and CDS scholarship fund), updated Stewardship section of the POG, and organized the Silent Auction and Raffle partnership with the Executive Director for the 2025 annual conference
5. Key activities of the Finance Committee: updated the Financial Management section of the POG, reviewed and finalized the FY2025 budget for submission and approval to the CDS Board, explored a strategic partnership with NACDEP, recommended that the time dedicated to the CDS annual conference by the ED be included in the annual conference budget (up to three months of salary), and met with representatives of F. L. Putnam for a status report and review of our Endowment investment portfolio.

Chair of CDS Governance Committee and Nominations Committee – Wilson Majee

1. Started serving as Secretary of the board and Governance Committee Chair in July 2024
2. Updating the POG was the main task of the Governance Committee
3. Thanked Governance Committee Members Dan Kahl and Sarah Hultine Massengale for all their support and thanked Tammy Baxter for her assistance and availability
4. The nominations committee was in charge of the annual board election process and confirmation of nominees
5. Acknowledged and congratulated incoming Board Directors Jesse Taylor and Jerry Braatz; thanked other nominees not elected, Hossein Mousazadeh and Dilip Patil
6. Thanked James Calvin for his service to CDS as a board director from 2022-2025

Final Acknowledgements from Chair Steve Jeanetta

1. Thanked James Calvin and Kathy López for serving on the board this past year and for Kathy taking a new role as the student representative
2. Really good things that happened last year, and some of it is what you call 'positioning' and 'cleaning up the pot'
3. Acknowledged Wilson Majee being able to get the POG updated, as it was about a 10 year 'work in progress'
4. CDS doesn't have a lot of revenue streams; need to find additional ways to support the Executive Director
5. The committees' restructuring has been positive; acknowledged Neil and Sarah for their work in planning how the conference planning committee works since changing the structure

6. Acknowledged Tanner's work with the student committee and how it is big deal to have launched it
7. Mentioned that CDS will take over the Coming Together for Racial Understanding curriculum as a new initiative
8. For people to be able to follow their passions, do what they think is right, as it relates to the current Principle of Good Practice are goals, we have over the next year and going forward.

**Motion to Adjourn at 8:50 a.m. EDT by Brent Hales, Second by Jerold "Jerry" Braatz
CARRIED**