

Board Members	Present	Bo Beaulieu, James Calvin, Stephen Jeanetta, Neil Linscheid, Sarah Hultine Massengale, Margaret Stout Executive Director (ED): Tammy Baxter
	Regrets	Mark Brennan, Lisa Gilchrist, Daniel Kahl, Zachary Wood
	Absent	
CDS Members and Guests		Michael Dougherty, Tanner C. Knorr, Craig Talmage
Meeting Called to Order		By Chair Margaret Stout at 2:09 pm ET- USA

I. Opening Items

- A. Meeting Call to Order
 - By Chair Margaret Stout at 2:09 pm ET- USA
- B. Ratify Board Meeting Minutes: April 8, 2024
 - Moved by Linscheid
 - Seconded by Hultine-Massengale
 - Abstained by Stout
 - CARRIED

II. Reports and Updates and Presentation

- A. Chair
 1. CDS Call for Board Nominations Update (2:09 to 2:15)
 - Chair Stout expressed concerns about the lack of a nominations committee for the upcoming board elections. She called for volunteers to serve on the nominations committee, which is responsible for reviewing nominations, verifying member status, and presenting the slate of candidates.
 - Board Director Linscheid volunteered to lead the nominations committee, acknowledging that he will need help from others who have served on the committee previously. Also, the tight timeline was noted to finalize the slate of candidates before the June elections.
 2. CCDA Introduction Meeting
 - Chair Stout and Treasurer Beaulieu reported on their meeting with the Christian Community Development Association (CCDA), a grassroots organization with 3,000 members. The groups discussed potential opportunities for partnership, such as a joint webinar or roundtable discussion at the CDS conference, to explore shared principles and practices.
 - Noted as 'friendly addition amendment' to minutes: within discussion with CCDA there were talks to co-host a webinar
- B. Vice Chair of Programs
 1. 2024 Annual Conference Planning Update
 - Conference registration was live since April 30th; As of today, 20 registrations have been submitted; the early bird deadline is June 10; the issues from last year with having to register for things individually has been resolved.
 - We have some of the preliminary plenary speakers confirmed but not agreements signed yet.

- Most of the presenters have provided their attendance status and we should see an influx of registrations as soon as the sessions schedule is live.
 - We found really good caterers, Attitude on Food, for the Monday night event. \
 - We have a good group for the planning committee that are preparing all of the different workshops
- C. 2025 CDS Annual Conference Presentation – Voting Item, Craig Talmage, CDS Member & Community Development Journal Editor-in-Chief
- Guest Attendee Craig Talmage presented a proposal to host the 2025 CDS conference at Hobart and William Smith Colleges in the Finger Lakes region of New York. The Board provided feedback on the need for a more detailed budget, including costs for accommodations, meals, transportation, and potential sponsorships, to be presented at the June meeting.
- D. Committee & Working Group Updates
1. Award Nominations Working Group Recommendations – Voting Item, Michael Dougherty, Leader Member
 - Guest Attendee Michael Dougherty presented the recommendations from the awards working group, which include a diverse set of individual and program award recipients. The board voted to approve the recommendations, with Chair Stout noting the need to engage more new and diverse members in the awards process going forward.
 - Motion to Approve the 2024 CDS Awards Recommendations
 - Moved by Beaulieu
 - Seconded by Calvin
 - Abstained by Hultine-Massengale
 - CARRIED
 2. Membership Committee (MC) Update: Tammy Baxter, Executive Director
 - Executive Director Baxter referred the Board to review the MC meeting minutes that the Committee Chair and Lead Member provided
- E. Treasurer Report
1. Financial Report as of March 31, 2024 – Voting Item
 - We are up to \$18,500 in sponsorship, with another \$2,500 that may be coming in
 - We have a Fidelity cash management account which allows us to take money that's in our savings, that's earning very low interest, and put it into an account that's going to generate more money; it is also very accessible should the organization need the funds; Executive Director Baxter helped to move around the funds to this account and most of the conference sponsorship revenue is currently in the cash management account, always leaving about \$2,500 in the Chase savings account to avoid any bank fees
 - The endowment's doing well; it will go down in April because it was not a good month for the stock market

- I submitted the IRS Form 990 ahead of time on April 11th with no need to file an extension
 - Motion to Approve the Treasurer Report for period ending March 31, 2024
 - Moved by Linscheid
 - Seconded by Hultine-Massengale
 - CARRIED
2. Stewardship Committee: Scholarship Recommendations – Voting Item, Bo Beaulieu, Treasurer & Stewardship Committee Chair
- Bo Beaulieu presents the scholarship recommendations from the stewardship committee, including supplementing the amounts for some of the named scholarships. The board votes to approve the recommendations, with a discussion around the policy for repeat scholarship recipients.
 - Motion to Approve the 2024 CDS Scholarship Recommendations
 - Moved by Linscheid
 - Seconded by Calvin
 - CARRIED
- F. Executive Director
1. Monthly Strategic Planning Summary
- Executive Director Baxter provided an update on her work, including the status of conference planning, membership growth, and other operational activities. She notes areas where she could use additional volunteer support, such as the silent auction which it was suggested to have the stewardship committee assist.

III. Closing and Adjournment

A. Other Brief Updates/Proposals

- Guest Attendee and CDS Student Member Tanner C. Knorr was introduced and provided the update that he is working with Board Director Kahl on the student chapter; he noted that the plan is to get something together for the student chapter to present at one of the conference sessions.

B. Motion to Adjourn

Adjourned at 3:27pm EST

Moved by Linscheid

Seconded by Hultine-Massengale

CARRIED