

Board Members	Present	Bo Beaulieu, James Calvin, Lisa Gilchrist, Stephen Jeanetta, Daniel Kahl, Neil Linscheid, Zachary Wood Executive Director (ED): Tammy Baxter
	Regrets	Mark Brennan, Sarah Hultine Massengale, Margaret Stout
	Absent	
CDS Members and Guests		
Meeting Called to Order		By Vice Chair of Programs Stephen Jeanetta at 2:03 pm ET- USA

I. Opening Items

- A. Meeting Call to Order
 - By Vice Chair of Programs Stephen Jeanetta at 2:03 pm ET- USA
- B. Ratify Board Meeting Minutes: March 11, 2024
 - Moved by Linscheid
 - Seconded by Kahl
 - CARRIED

II. Reports and Updates

- A. Secretary
 1. Governance Committee Update
 - Secretary Gilchrist provided the update that at the Executive Committee meeting held prior to the March Board meeting was called to discuss the Executive Director evaluation, as well as the Board Chair's travel reimbursement to attend the annual conference. Providing the travel reimbursement was approved.
 2. Amended Bylaws Transition & Board Nominations – Voting Item
 - A discussion was held on how to move forward with a transition of the newly amended bylaws while still honoring existing terms for the Vice Chair of Programs to move to the Chair position, the notice of the current Secretary stepping down at the end of her second year, as well as current officers and directors serving their remaining terms.
 - The following motion was made by Secretary Gilchrist:
 - Hold Election for a two-year term Vice Chair (2024 to 2026), two-year term Secretary (2024-2026), two-year term Board Director (2024-2026) and one-year term Board Director (2024-2025);
 - Vice Chair of Programs Jeanetta to move to the Chair position for one year as per original progression (Vice Chair of Operations 2022-2023 Vice Chair of Operations 2023-2024 and Chair 2024-2025)
 - Treasurer Beaulieu to serve his final year (2022-2025)
 - Director Calvin to serve his final year (2022-2025)
 - Director Linscheid to serve his final year (2022-2025)

- Director Kahl to serve two more year to fulfill his term (2023-2026)
- Director Hultine-Massengale to serve two more year to fulfill her term (2023-2026)

- Moved by Beaulieu
- Seconded by Linscheid
- CARRIED

-Board Nominations process was also discussed. Secretary Gilchrist advised she will be on the nominations committee

-Target to have the Board Nominations Form open in about 2 to 2 ½ weeks, with the results out in June for the Election process

B. Vice Chair of Programs

1. 2024 Annual Conference Planning Update

- Vice Chair of Programs Jeanetta provided an update on the various deliverables of the conference planning
- Getting things ready to have the conference registration open
- We approved more than 50 session proposal workshops and Executive Director Baxter is getting a good response for people confirming their attendance; We may do another call for student posters
- We have seven mobile learning workshops and pretty close to having the agenda ready; there is not much finalized yet for pre-conference workshops however Mary Emery is working on a full day visit to the tribal school; Director Linscheid had idea for pre-conference workshop – a writing retreat where participants would bring their proposal ideas and learn how to create the type of proposals to submit to the CDS
- Nebraska has a rich history of community development; the plenary speakers confirmed so far are Dell Gines and Don Macke together for the opening session and trying to work on a closing session about climate impacts
- \$22,000 has been raised in sponsorships with a target to reach at least \$25,000

2. Webinar Updates

- We are working with Craig Talmage, Editor-in-Chief of the Community Development Journal (CD Journal) to present a CDS webinar at the end of April on how to submit articles to the CD Journal.9

C. Committee & Working Group Updates

1. Membership Committee Update – Dan Kahl, Board Director

- The Membership Committee (MC) held their most recent meeting a week ago; the meeting minutes were not ratified
- At the last meeting names were requested to reach out to; a letter was drafted and Director Kahl would like to share the letter with the Board soon; a second letter was crafted that could be put on the CDS website; will work with Executive Director Baxter on this
- Regarding the CDS member survey, the subcommittee has a draft which was provided in the Board packet which the MC requests Board review and feedback; it was advised that the CDS provided a survey last year – Tammy to look for it

and share with the MC; the feedback provided in this discussion was to move forward with this with specific questions such as Why are they members of the CDS? Did they join to go to the annual conference vs. people in the Society for a long time, and CDS needs the members to tell us what is the biggest priority

Student Chapter Update

- Director Kahl updated that Tanner and Josh have volunteered to be on the committee; they are proposing a student chapter and reimagining a National Student Chapter Collective (NSCC) and working on a concept; need to give this development time

- Director Linscheid recommended to provide a small stipend of around \$1,000 for students to keep this development moving

- Vice Chair of Programs Jeanetta and Executive Director Baxter discussed having student interns, hosting student focused webinars or having a pre-conference workshop focused on developing the student chapter.

2. Aggregate Partnership Proposal Update – Zach Wood, Board Director

- Director Wood provided a summary of the benefits to try the Aggregate and the overall partnership proposal; the partnership will build a collection of community development (CD) work in which the CDS will help to curate it; there is no cost and the website gets created by Aggregate

- The CDS can promote all our work and events such as journal articles, webinars, conferences which will promote membership to a wider audience

- The Board decided to move forward with the initial partnership to try it out

3. Treasurer Report

1. Financial Report as of February 29, 2024

- Treasurer Beaulieu reported on the efforts of both himself and the Executive Director to improve the organization's finances, which included refining the fund allocation strategy, anticipating an increase in revenues

- The endowment fund saw a significant increase since a proposal was put forward to the board in November, but the team anticipated a shortfall in April due to the lack of a carry fund.

- Taylor & Francis royalties and increased membership also contributed to an increase in the CDS' revenues

- Treasurer Beaulieu made a motion for the Board to vote to approve the financial report for period ending February 29, 2024

- VOTE Moved by Kahl
- Seconded by Gilchrist
- CARRIED

1. 2023 CDS Tax Form 990 – Voting Item

- The CDS Board had several weeks to review the draft of the 2023 990 tax form and no one had any questions or concerns regarding the preparation of the form or the financials recorded; Treasurer Beaulieu made a motion for the Board to vote to approve the 2023 CDS Tax Form 990

- VOTE Moved by Calvin
- Seconded by Linscheid
- CARRIED

4. Executive Director**1. Monthly Strategic Planning Summary**

-A detailed summary of Executive Director projects and tasks completed for the month of February and was presented in the board packet.

-Her monthly projects heavily involved annual conference planning and accounting

2. POG Review Update

-Executive Baxter mentioned that she did start to review the POG but due to the heavy workload was only able to finish 1 POG Directors and Officers Section; she mentioned that most of the edits were paragraph alignment and changing the term employees to contractors, as the organization currently does not have any employees

III. Closing and Adjournment

A. Other Brief Updates/Proposals - none

B. Motion to Adjourn

Adjourned at 3:28pm EST

Moved by Jeanetta

Seconded by Beaulieu

CARRIED